



FAIR OAK JUNIOR SCHOOL: PARENT GUIDE

Getting Started with Arbor and Wraparound Care

Activate Your Arbor Account

Getting started with Arbor is simple. Follow these steps to activate your account and access all the features:

1. **Ensure you log out of your account with Fair Oak Infant School before you begin.**
2. **Open your invitation email:** Look for an email from "Fair Oak Junior School" with the subject line "Invitation to Arbor".
3. **Select 'Set Up Your Account':** Click on the link provided in the email.
4. **Create a secure password:** Follow the on-screen instructions to set a strong password for your account.
5. **Confirm your details:** Review and confirm your personal information.
6. **Download the Arbor Parent App:** For easy access on the go, download the "Arbor Parent" app from your device's app store (iOS or Android).
7. **Access Arbor:** You can now log in to your account via the Arbor Parent App or by visiting the Arbor web portal using your email address and chosen password.

What You Can Do in Arbor

The Arbor Parent Portal and App are your central hub for school information and communication. Here's what you can do:

- **Read school communications:** Stay up-to-date with news, announcements, and important messages from the school.
- **View attendance information:** Monitor your child's attendance records.
- **Update contact details:** Ensure your contact information is always current.
- **Make payments securely online:** Pay for school trips, uniform items, and other expenses with ease.
- **Complete permissions and consents:** Respond to requests for permissions and consents electronically.
- **Book clubs and wraparound care:** Easily reserve spots for clubs and our Before & After School care.
- **Stay informed about school events:** Get details on upcoming events, term dates, and more.

Booking Wraparound Care

Breakfast Club & After School Club

Booking your child's place in our wraparound care is straightforward. Please ensure you book in advance to guarantee a spot.

Step-by-Step Booking:

1. **Log in to Arbor:** Access your account via the app or web portal.
2. **Select your child:** If you have multiple children, choose the one you wish to book care for.
3. **Open 'Clubs & Activities':** Navigate to this section within the portal.
4. **Choose Breakfast or Little Oaks After School Club:** Select the relevant club type.
5. **Select required dates:** Choose the specific days and times you need care.
6. **Complete payment:** Follow the prompts to pay for the booked sessions.
7. **Receive confirmation:** You will receive a confirmation once your booking is complete.

Need Help?

If you encounter any issues or have questions about Arbor or booking wraparound care, please don't hesitate to get in touch:

- **School Telephone:** 02380 693195
- **School Email:** adminoffice@fairoak-jun.hants.sch.uk
- **School Website:** www.fairoakjunior.co.uk

Thank you for choosing Fair Oak Junior School. We look forward to working together.

Growing, Learning and Achieving Together