

12th January 2025

Dear Parents/ Guardians,

Year 6 Parents' Evening Meetings

Tuesday 3rd February 2026 & Wednesday 4th February 2026

I am pleased to provide details of Year 6 class Parents' Evening meetings. These will take place on the dates above and appointments will be booked using the parents' evening appointment booking system, through Arbor. This system enables you to choose exactly which time slot you book to speak with your child's teacher, giving you much greater control and we hope that you will find this beneficial.

The parents' evening system will 'go live' in Arbor on Tuesday 20th January 2026 at 9.30am and will remain open until 11am Monday 2nd February 2026.

In order to book your appointment, you will need to have logged into Arbor for the first time, as per the information above. Once you are logged in, select 'Guardian Consultations', from the home page, click on the preferred date, and then select meetings. This will open a new page from which you can choose any of the available slots. Please note that there is only availability for one meeting per child.

If you need to reschedule or cancel your meeting, once you have booked it, this can be done through your Arbor account.

Please contact us if you have any queries regarding this.

We strongly encourage all parents to attend, as education is a partnership between school and home. Your involvement in their education is key to your child's success, and this meeting is an important opportunity to discuss how they have settled, their progress so far and any areas that need to be further developed.

Yours sincerely

Mrs Laura Cooper
Deputy Headteacher